



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

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CITY COUNCIL AGENDA

AUGUST 29, 2019

SPECIAL CALLED MEETING (7:00 p.m.)

Overton City Council Chambers, 1200 S. Commerce Street, Overton, TX 75684

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance – *U. S. flag and Texas flag (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)*

B. CITIZEN FORUM- *Each citizen will be allowed three (3) minutes.*

Citizens have an opportunity to address the City Council, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

C. CITIZENS REQUESTS

1. City Council to hear, discuss and consider action on a request from Peggy & Cletus Burnett, City of Overton RV Park renters, for a waiver from the City of Overton RV Park Rules and Regulations specifically as it relates to the following:
 - a. Request to be exempt from having to move lots a minimum of every three (3) months per the City’s rules and instead be allowed to remain in Lot 15.
 - b. Request to install a front porch with steps that will allow the RV located in Lot 15 be more disability accessible.

D. BUSINESS

1. Consider, discuss and take action to amend the Standard Operating Procedure regarding the waiver of certain fees by staff.
2. Hear, discuss and take action to direct staff regarding requesting Rusk and Smith County Elections Administrator to name the Overton City Hall as a branch early voting site for the November 5, 2019 Elections.
3. Hear, discuss and take action to give staff direction regarding the addition of a proposed Personal Time Off (PTO) benefit for permanent part-time positions.
4. Hear, discuss and take action to give staff feedback and direction regarding proposed personnel policy.
5. Hear, discuss and take action to give staff direction regarding proposed authorized personnel positions for FY2019 - 2020.
6. Discuss and take action to direct staff regarding the implementation of the proposed cost of living adjustment raise for all employees the FY2019-2020 Budget.
7. Discuss and take action to direct staff regarding proposed changes to the current City’s Schedule of Fees.



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8. Hear, discuss and/or take action to direct staff to make changes to the proposed FY2019-2020 Budget.

E. PUBLIC HEARING ITEMS

- **OPEN PUBLIC HEARING**

1. City Council to hear public comments regarding first reading of an Ordinance levying Ad Valorem Taxes for Maintenance and Operation and the Interest and Sinking Fund of the Municipal Government of the City of Overton for the 2019-2020 Fiscal Year (Tax Year 2019).

- a. Staff Report

THE PROPOSED TAX RATE OF \$0.727911 (\$0.475795 (M&O) AND \$0.252116 (I&S)) WILL RAISE MORE TAXES THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.37% PERCENT AND WILL LOWER TAXES ON A HOME ASSESSED AT \$72,649 BY APPROXIMATELY \$1.30.

- b. Citizen's comments

2. City Council to hear public comments regarding first reading of Ordinance levying Ad Valorem Taxes for the Maintenance of the City of Overton Municipal Cemetery for the 2019 -2020 Fiscal Year (Tax Year 2019).

- a. Staff Report

THE PROPOSED TAX RATE OF \$0.050000 (Cemetery) WILL RAISE MORE TAXES THAN LAST YEAR'S TAX RATE BY \$122.77 DUE TO NEW PROPERTY ADDED TO THE TAX ROLL.

- b. Citizen's comments


- **CLOSE PUBLIC HEARING**

Mayor Evans to announce the following statement:

The City Council of the City of Overton will vote on a proposed tax rate for general operation (M & O) and Debt (I & S) for the 2019 tax year that would increase total tax revenues. The Council will also vote on a proposed tax rate for the Cemetery Fund for the 2019 tax year. Both votes will occur at the Regularly Called City Council Meeting at 7:00 p.m., Thursday, September 12, 2019 in City Council Chambers located at City Hall, 1200 South Commerce Street, Overton, Texas 75684.

F. IX. ADJOURNMENT

I, **Rachél Gafford**, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the bulletin board of City Hall of the City of Overton, Texas, a place readily accessible to the public at all times, by the 26th day of August, 2019 by 6:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.


 Rachél Gafford, TRMC, CITY SECRETARY





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The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Secretary’s office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.

CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting with the agenda of items to be considered by the City Council was removed by me bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

Date

Time

Rachél Gafford, TRMC, CITY SECRETARY