

**REGULAR CALLED CITY COUNCIL MEETING
OCTOBER 17, 2019**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **OCTOBER 17, 2019 AT 7:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>POSITION</u>	<u>ABSENT:</u>	<u>POSITION</u>
C. R. Evans Jr.	Mayor		
Trampas Freeman	1		
John Posey (Mayor Pro Tem)	2		
Jerry Clark	3		
David Stone	4		
Michael Paul Williams	5		

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Gabriel Wallace, Police Captain and Rachél Gafford, City Secretary representing staff. Also, in attendance representing the public were Dale Cobbs, Angela Cobbs, Dale Grandstaff, Elsie Hollis, Loretta Posey, Kelly Gore, Michelle Williams, Gene Keenon, David Godwin, Scott Cargil, Don Eaves, Roger Moore, Rob Hoover and Debbie Poole.

A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:00 p.m.

1. *Invocation was given by Mayor Pro Tem Posey*
2. *Pledge of Allegiances were led by Councilmember Williams*

Mayor Evans Skipped down to Agenda Item C. Public Forum:

C. PUBLIC FORUM

Gene Keenon, Republic Services, addressed Council with a thank you for allowing his company to continue serving the City of Overton with the Trash Collection Contract and how he looked forward to the continued partnership and support of the Community.

Elsie Hollis, 212 N Meadowbrook Dr., submitted Council with photos and reported code violations that she as a concerned citizen requested that the Interim City Manager have the Code Enforcement Officer address. Hollis went on to ask questions regarding the Code Enforcement monthly report which Interim City Manager Carter responded to. Hollis then asked the Council if the City may be able to ask the Rusk County Health Department to help with some of the Dangerous Structures in the City.

Dale Grandstaff, 302 S. Honzell Rd., addressed Council stating that if the City did not require the removal of High Hill Farm Resort & Spa / High Hill Golf Course Sign by the November Regular Called Meeting of the City Council, then he was going to remove the VFW Sign and take it back to his house and destroy the sign.

Then Mayor resumed the Agenda by returning to Agenda B. Proclamations/Presentations/Recognitions/Announcements:

B. PROCLAMATION / PRESENTATIONS/ RECOGNITION / ANNOUNCEMENTS

1. Don Eaves, Executive Director of the Overton Housing Authority, to present a report concerning the Housing Authority's recent activities, HUD inspections, improvements to the property, financial status, occupancy rate, current staff and Board of Directors.

Don Eaves, Overton Housing Authority, gave a brief presentation on the status of the Housing Authority to Council.

No action taken.

C. CITIZEN / CUSTOMER REQUESTS

1. None

D. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to review, make possible corrections and approve minutes from a Regular Called Meeting of the City Council September 12, 2019.

Councilmember Clark made a motion to approve Consent Agenda as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

E. BUSINESS

1. Vernon Hughes, 7527 N CR 132, a residence located outside the Overton city limits, request to not be charged the Utility Rates for Residences Outside the Overton City Limits (double rate) for all three (3) utility accounts for his residence and rental units located on the same property which is located outside of the Overton city limits.

Mayor Evans informed Council that Mr. Hughes had informed staff the he was unable to attend the meeting and requested staff to reschedule this item on the next available agenda.

2. Consider, discuss and/or take action authorizing the City Manager to accept revised proposal and sign an amended engagement letter with David K. Godwin, CPA for bookkeeping catch up services for FY 2015-16 and FY 2016-17.

City Controller Wendy Bates and David Godwin, CPA gave a report regarding the completion of the FY2015 Bookkeeping stated that due to the status of the books, it took 160 additional hours of work over the originally anticipated and budgeted hours. David Godwin stated that he would honor his original quote for the FY2015 work; however, would need to submit the proposed revised quote for FY2016 and FY2017 as it is anticipated that these books will take just as long to reconcile as FY2015. The quotes are not to exceed amounts and if it takes less time to complete the reconciliation of the books, the City will be billed at the actual hours.

After a brief discussion between Godwin, Bates and Council the following action took place.

Mayor Pro Tem Posey made a motion to approve and authorize the Mayor to sign the amended engagement letter from David Godwin, CPA as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

- 3. Presentation of Emergency Management Services monthly reports for the previous month.
 - a. Champion EMS report
 - b. Overton Volunteer Fire Department report

Scott Cargill, Christus EMS, presented the monthly report.

No questions from Council regarding the OVFD monthly report.

- 4. Hear and consider action regarding a **Resolution** to nominate Gerald Waldon as an appointee to the Board of Managers of the Rusk County Appraisal District.

Mayor Evans presented his recommendation, Gerald Waldon, for nomination for appointment to the Rusk County Appraisal District (RCAD) Board of Managers.

Mayor Pro Tem Posey made a motion to approve Resolution No. 2019.10.17A nominating Gerald Walden for appointment to the RCAD Board of Managers.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2019.10.17A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, NOMINATING GERALD WALDON FOR ELECTION TO A SEAT ON THE RUSK COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.

- 5. Hear and consider action regarding a **Resolution** to nominate Ron Shaffer to be reappointed to the Board of Managers of the Smith County 9-1-1 Communications District.

Interim City Manager Carter presented his recommendation, Ron Schaffer, for reappointment to the Smith County 9-1-1 Communications District Board of Managers.

Councilmember Williams made a motion to approve Resolution No. 2019.10.17B recommending Ron Schaffer for reappointment to the Smith County 9-1-1 Communications District Board of Managers.

Councilmember Stone seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2019.10.17B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, NOMINATING RON SHAFFER FOR APPOINTMENT TO A SEAT ON THE SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT BOARD OF MANAGERS.

- 6. Hear and consider action regarding a **Resolution** designating an official newspaper for the City of Overton for fiscal year 2020.

City Secretary Gafford presented a recommendation of the Tyler Morning Telegraph for the Official Newspaper of the City of Overton for FY2020.

Councilmember Freeman made a motion to approve Resolution No. 2019.10.17C designating the Tyler Morning Telegraph as the Official Newspaper for the City of Overton for FY2020 as submitted.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2019.10.17C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS DESIGNATING THE TYLER MORNING TELEGRAPH AS THE OFFICIAL NEWSPAPER FOR THE CITY OF OVERTON, TEXAS AND THE HENDERSON NEWS AS THE OFFICIAL SUPPORT NEWSPAPER OF THE CITY OF OVERTON, TEXAS; PROVIDED FOR AN EFFECTIVE DATE HEREOF.

F. FUTURE MEETINGS

- 1. Present revised upcoming meetings and events schedule.

Mayor Evans presented the three-month calendar showing all upcoming meetings and community events.

- a. Special Called Meeting scheduled for October 24, 2019.

Mayor Evans announced a Special Called Meeting for Thursday, October 24, 2019 and reminded Council that it would take a quorum of 4 to be able to conduct any business.

- b. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

No requests for excused absences were received.

G. CITY ADMINISTRATION’S MONTHLY REPORTS

Interim City Manager / Police Chief Carter presented and answered questions regarding the departmental reports.

- 1. Administration Monthly Reports
 - a. City Manager’s Report
 - b. Police Department Report
 - c. Code Compliance/Enforcement Report
 - d. Municipal Cemetery Report
 - e. Community Development Report
 - f. Public Works Department Report

No action taken

City Controller Bates presented and answered questions regarding the following Finance department reports.

- 2. Finance Monthly Reports
 - a. City Controller’s Report
 - b. Accounts Payable Check Register
 - c. ~~Statement of Revenue and Expenditures by Fund~~
 - d. Monthly Bank Statement
 - e. Overton Economic Development Corporation (OEDC) expenditures over \$50K

No action taken

H. ADJOURNMENT

Councilman Clark made a motion to adjourn.

Councilman Freeman seconded the motion.

Motion carried 5 – 0.

With no further business, the meeting was adjourned at **8:35 p.m.**

Minutes submitted, approved and/or corrected this **21st** day of **November, 2019.**



CITY OF OVRTON

C. R. Evans, Jr.

C. R. Evans, Jr., MAYOR

ATTEST:

Rachel Gafford

Rachel Gafford, TRMC, CITY SECRETARY

Council Action Items:

1. Res. No. 2019.10.17A – RCAD Board of Managers nominee Gerald Waldon
2. Res. No. 2019.10.17B – Smith County 9-1-1 Board of Managers reappointment Ron Schaffer
3. Res. No. 2019.10.17C – FY2020 Official Newspaper designation