CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.ci.overton.tx.us

CITY COUNCIL AGENDA
MARCH 19, 2020
REGULAR CALLED MEETING (7:00 p.m.)
AMENDED AGENDA POSTED MARCH 19, 2020 @ 4:00 P.M.
PURSUANT TEXAS GOVERNMENT CODE §551.045(a)

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance – *U. S. flag and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

B. MAYORAL PROCLAMATION / RECOGNITION /APPOINTMENTS

1. Mayor to recognize newly appointed Finance Director Sherry Roberts.

C. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Rachél Gafford, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

D. REQUESTS OF COUNCIL

1. City Council to hear and take action regarding Christopher Hall, 601 S. Bradford's following requests:
    a. Require all home owners to install a street light in front of there homes.
    b. City to come with ways to light up the neighborhood streets for safety.

E. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to approve minutes from a Regular Called Meeting of the City Council on February 20, 2020.
2. City Council to approve minutes from a Special Called Meeting of the City Council on February 25, 2020.

F. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
    a. Christus EMS report
    b. Overton Volunteer Fire Department report

2. Discuss and consider action regarding enforcement of restrictions on and/or closing of Community Facilities as recommended by the CDC in regards to the COVID-19.

    a. **Discuss and consider action on a Resolution to renew and continue the Declaration of the Public Health Emergency signed and executed by the Mayor on Tuesday, March 17, 2020.**

3. Discuss and consider action to regarding the acceptance of the Independent Financial Audit for the Period Ending September 30, 2015.

4. Discuss and consider action regarding a Resolution approving the election of new officers of the Overton Volunteer Fire Department for the remainder of the 2020 Calendar year.

5. Discuss and consider action regarding authorizing the additional Public Work Tech position authorized for April 1, 2020 to start effective date March 23, 2020.

6. Discuss and consider action regarding discontinuing the allowance of roll over deposits for the Overton Community Building.

7. Discuss and consider action regarding an Ordinance amending Chapter 87 Of the City of Overton Code of Ordinance as it relates to the rules of the Overton Community Building.

8. Discuss and consider taking action directing staff to develop and submit an improvement program plan to regain PL Class 5 and CL Class 5 for the City of Overton's Building Code Effectiveness Grading Schedule (BCEGS) classification to the Insurance Services Office, Inc. (ISO).

9. Discuss and consider action regarding a Resolution authorizing the City Manager to enter into general agreement renewing (extending) the contract with K. Darden K. Lawn Care Service to provide grounds maintenance services for the Overton Municipal Cemetery.

10. Discuss and consider an update regarding the financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription through Government Capital.

    a. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Public Works Equipment and further authorizing the Mayor to sign the loan documents.

    b. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Incode Software Subscription and further authorizing the Mayor to sign the loan documents.

11. Discuss and consider action regarding a Resolution of the City Council of the City of Overton, Texas removing signers and providing for new authorized signers on the City of Overton bank accounts and investment accounts, and providing for an effective date.

12. Discuss and consider action regarding online access to the City of Overton bank and credit card accounts authorizing staff access to the TBT EZ Business Card Management Set-up system as it relates to City Credit Cards.
13. Discuss and consider action regarding a City Policy amending guidelines for City issued credit cards regarding the use, establishing purchasing limits and procedures for documenting purchase and approval of expenditures.
14. Discuss and consider action regarding a Resolution removing the City Controller as an authorized position for a City Credit Card and authorizing the issuance of a City Credit Card for the Finance Director and the Chief of the Overton Volunteer Fire Department.
15. Discuss and consider action authorizing a cell phone allowance for the Finance Director's position.
16. Discuss and consider action regarding recommendation of a of the waiver of the Administrative Services Fees in exchange for the OEDC funding the fencing along the Overton North Lake Spillway.
17. Discuss and consider action on a Resolution regarding a proposal by CenterPoint Energy Resources Corporation, D/B/A, CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint") to increase rates, including a denial of CenterPoint's requested increase.

G. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future

H. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
   a. City Manager's Report
   b. Police Department Report
   c. Code Compliance/Enforcement Report
   d. Municipal Cemetery Report
   e. Community Development Report
   f. Public Works Department Report
2. Finance Monthly Reports
   a. City Controller's Report
   b. Accounts Payable Check Register
   ~~c. Statement of Revenue and Expenditures by Fund~~
   d. Monthly Bank Statement
   e. Overton Economic Development Corporation (OEDC) expenditures over $50K

I. ADJOURNMENT

~~Prepared and posted this the **16th** day of **March, 2020**, by **7:00 p.m.** in accordance with Chapter 551, Texas Government Code.~~

This amended agenda has been prepared and posted this the 19th day of March, 2020, by 4:00 p.m. in accordance with Chapter 551, Texas Government Code.

Rachél Gafford, TRMC, CITY SECRETARY

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

Date	Time	Rachél Gafford, TRMC, CITY SECRETARY