



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

CITY COUNCIL AGENDA MAY 20, 2021 (7:00 p.m.)

REGULAR MEETING

Overton City Council Chambers, 1200 S. Commerce Street, Overton, TX 75684

A. CALL TO ORDER

1. Invocation
2. Pledges of Allegiance – *U.S. Flag & Texas Flag*

B. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Sherry Roberts, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

C. CONSENT AGENDA

1. Act on the approval of the minutes from the April 15, 2021 Regular Called Council Meeting.
2. Consider and/or approve Resolution 2021.05.20A regarding an extension of the Disaster Declaration issued by Mayor Evans on February 19, 2021.

D. REQUESTS OF COUNCIL

1. Request from Raymond G. "Tuck" Moon to allow the private repair of West Brown Street and relocation of dead-end street sign on West Brown Street.
2. Request from Reggie Thompson regarding the construction of new baseball fields.

E. BUSINESS

1. Consider and/or Act on the appointment of a Mayor Pro-tem.
2. Overton Economic Development Corporation update by President Philip Cox.
3. Consider and/or possibly act on a contract for mowing the park for the months of June through August 2021.
4. Act on the approval of Resolution 2021.05.20B regarding the application of CenterPoint Energy to increase rates under the Gas Reliability Infrastructure Program.
5. Consider and/or Act on the Council Agenda Item Request by Ms. Shirley Shaw regarding the enforcement of City ordinances.



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6. Consider and/or Act on Ordinance 2021.05.20A regarding FY 20/21 Budget Amendment #1.
7. Consider and/or Act on the FY 21/22 Budget Calendar.
8. Consider and/or Act on the Utility Billing Clerk Job Description.
9. Consider and/or Act on the Cemetery Clerk Job Description.
10. Consider and/or Act on the Code Enforcement Job Description.
11. Consider and/or Act on placing a radio antenna on the City's water tower for Rusk County Emergency Services at their expense.
12. Consider and/or Act to exempt Accessory Structures from the platting requirement.
13. Consider and/or Act to appoint two (2) City Councilmembers to the OEDC Board.

F. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
 - a. OEDC Meeting – May 25, 2021 at 6:00 p.m.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

G. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
 - a. City Manager's Report
 - b. Police Department Report
 - c. Code Compliance/Enforcement Report
 - ~~d. Municipal Cemetery Report~~
 - e. Public Works Department Report
 - f. Christus EMS report
 - g. Overton Volunteer Fire Department report
2. Finance Monthly Reports
 - a. Finance Director's Report
 - b. Income Statement
 - c. Expense Approval Report
 - d. Monthly Bank Statement
 - e. Sales Tax Report

H. CONVENE TO EXECUTIVE SESSION

The Overton City Council will convene in an Executive Session to discuss the following matters as authorized by §551.074 of the Texas Government Code – regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. Discussion regarding the Senior Finance Clerk/UB Clerk position.

I. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION



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1. City Council to take action deemed appropriate in the City Council's discretion as a result of the executive session regarding a) the employment, evaluation, reassignment, duties, discipline, or dismissal of the Senior Finance Clerk/UB Clerk position.

J. ADJOURNMENT

I, Sherry Roberts, TRMC, Interim City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on **17th day of May, 2021** by **6:00 p.m.** and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Sherry Roberts, TRMC
Interim City Secretary



Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.