



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

CITY COUNCIL AGENDA AUGUST 19, 2021 (6:30 p.m.)

BUDGET WORKSHOP

Overton City Council Chambers, 1200 S. Commerce Street, Overton, TX 75684

A. CALL TO ORDER

B. WORKSHOP

1. Discussion regarding the FY 2021-2022 Proposed Municipal Budget

CITY COUNCIL AGENDA AUGUST 19, 2021 (7:00 p.m.)

REGULAR MEETING

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance

B. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Laurie Kaczmarek, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

C. CONSENT AGENDA

Consider approval of the following minutes: August 3 and August 9, 2021

D. COMMUNITY DEVELOPMENT CASES

Council will now be seated as the Zoning Board of Adjustment

PUBLIC HEARING ITEM(S):

- **OPEN PUBLIC HEARING**

1. The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, August 19, 2021 at 7:00 p.m. at the City Hall Council Chambers located at 1200 South Commerce Street, Overton Texas, for the consideration of Nina Mata's request for a Special Exception (ZBA2021-01) to the City of Overton Zoning Ordinance Regulations, Section 6 – Single-Family Residential Zoning District (SF) and Section 29 Allowable Land Use Table. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a 300 sq foot Home to be located in a Single-Family Residential Zoning District (SF). The subject property is a 0.135-acre tract of land legally described as S 50 LT 1 and S50 of E 28 LT 2, Blk 12 Original, Rusk County Appraisal District and is more commonly referred to as 301 N Motley, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

2. The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, August 19, 2021 at 7:00 p.m. at the City Hall Council Chambers located at 1200 South Commerce Street, Overton Texas, for the consideration of Jemco Holdings' request for a Special Exception (ZBA2021-02) to the City of Overton Zoning Ordinance Regulations, Section 15.01 – Parking Requirements Based on Use. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a Retail store or personal service establishment, except as otherwise specified herein: One (1) parking space for each two hundred (200) sq feet of floor area. There is a requirement of 52 and Jemco Holdings is asking for 25. The subject property is a 0.574-acre tract of land legally described as LT 8 BLK 134 Original, AB 789 W G Tutt Survey, Rusk County Appraisal District and is more commonly referred to as 606 S Commerce, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

- **CLOSE PUBLIC HEARING**

Council will now be reseated as the City Council

E. BUSINESS

1. Consider and/or approve Kenamer Square Improvement from vacant lot to public park paid for by Overton Heritage Foundation
2. Council to hear and discuss update on Audit Reports
3. Council to hear and discuss recent grant application with Ana Lab
4. Discuss and take action to accept nominations and appoint a new member to fill Overton Municipal Development District Board vacancy
5. Consider and/or approve Resolution 2021-08-19A to move the Regular Council Meeting to September 9, 2021
6. Consider and/or approve Resolution 2021-08-19B updating signers on the City of Overton's bank accounts with Texas Bank & Trust.
7. Consider and/or approve Resolution 2021-08-19C updating signers on the Overton Municipal Development District's bank accounts.
8. Consider and/or act on the approval of the Finance Department requesting a loan for the amount of \$100,000 from the Overton Municipal Development District and/or Texas Bank & Trust and acceptance of the loan without further council action.

F. FUTURE MEETINGS

1. Present upcoming meetings and events schedule
 - a. City Council Special Meeting – September 2, 2021 at 7:00 p.m.
 - b. City Council Regular Meeting – September 9, 2021 at 7:00 p.m.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

G. CITY ADMINISTRATION'S MONTHLY REPORTS

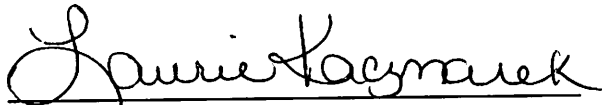
City Council to hear and/or act, if necessary, on the following items:

1. Administration Monthly Reports
 - a. City Manager's Report
 - b. Police Department Report
 - c. Code Compliance/Enforcement Report
 - d. Christus EMS report
 - e. Overton Volunteer Fire Department report

2. Finance Monthly Reports
 - a. Finance Director's Report
 - b. A/P Payment Report
 - c. Monthly Bank Statement

H. ADJOURNMENT

I, Laurie Kaczmarek, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on August 16, 2021 by 6:30 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.



Laurie Kaczmarek
City Secretary

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.