



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

CITY COUNCIL MEETING MINUTES JULY 15, 2021

BUDGET WORKSHOP

A. CALL TO ORDER

1. Roll Call – Mayor Evans called the workshop to order at 6:37 p.m. Council member Hill arrived at 6:58 p.m. All others were present.

B. WORKSHOP

1. Discussion regarding the FY 2021-2022 Proposed Municipal Budget

Wendy Bates, Interim Finance Director reviewed the General Fund and Water/Sewer Fund budgets with council. The workshop ended at 7:06 p.m.

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD JULY 15, 2021 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>NAME</u>	<u>POSITION</u>	<u>ATTENDED</u>
C. R. Evans Jr.	Mayor	Y
Josh Hill	1	Y
Chris Hall	2	Y
Curtis Gilbert	3	Y
Reggie Thompson	4	Y
Michael Paul Williams	5	Y

A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:06 p.m.

1. Invocation was led by Mayor Evans.
2. Pledges of Allegiance were led by Councilmember Williams.

B. PUBLIC FORUM

Robbi Carnes, 512 Kingsway thanked the water department for working the water break. She stated that TCEQ has called her and she has spoken to them about various issues within the city.

C. CONSENT AGENDA

1. Act on the approval of the minutes from the July 6, 2021 meeting.
2. Act on the approval of the minutes from the July 7, 2021 meeting.
3. Act on the approval of the minutes from the July 8, 2021 meeting.

Motion to approve made by Councilmember Gilbert, seconded by Councilmember Williams. Carried unanimously 5-0.

D. REQUESTS OF COUNCIL

None.



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E. BUSINESS

1. Presentation of Emergency Management Services monthly report.

The Overton Fire Department report was provided in the council packet.

2. Discussion of the Texas Rural Water Association 2020 Rate Study Report.
Wendy Bates advised the City Council to review the report and be ready for a presentation at a later date.
3. Consider and/or act on Resolution No. 2021.07.15A to update authorized signatures for the Overton Police Department seizure fund.

A motion was made by Councilmember Gilbert and seconded by Councilmember Hall. It passed unanimously, 5-0.

4. Consider and/or approve Ordinance No. 2021-07-15A amending Section 102.3 (Plat Required) of the Overton Code of Ordinances.

A motion was made by Councilmember Thompson and seconded by Councilmember Hill. It passed 5-0.

5. Consider and/or act on ETCOG's Broadband Study – County Starter Kit.

Wendy Bates advised that the OEDC requested City Council to review and consider the Study. No action was taken.

6. Consider and/or act on approving an automobile stipend for City Manager Clyde Carter.

Councilmember Gilbert moved to approve a \$475 per month stipend for the City Manager and retroactive back to February 2021. Councilmember Thompson seconded the motion. After some discussion, Councilmember Gilbert amended the motion to approve a \$500 per month stipend. Councilmember Williams seconded the motion and the amendment passed 5-0. The motion as amended also passed 5-0.

7. Consider and/or act on approving Resolution 2021.07.15B authorizing the execution of a short-term cash flow loan with Texas Bank and Trust.

Wendy Bates presented this item and advised that emergency projects have caused the cash flow concerns. Denise Hill, 712 E Henderson questioned staff on what the cash flow loan will cover. Ms. Bates mentioned that she could use the loan to pay vendors or otherwise the city will be paying invoices late. Councilmember Gilbert moved to approve the Resolution. It failed due to a lack of second.

8. Continued discussion on proposed FY2021-2022 budget, if any.

Ms. Bates continued the discussion and provided general fund and water/sewer fund summaries.

F. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.



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Budget Workshop – August 3 at 6:30 pm

City Council Special Called Meeting – August 3 at 7:00 pm

2. Mayor to receive request, if any, for leave of absence from any Councilmember for future meetings.
None.

G. CONVENE TO EXECUTIVE SESSION

The City Council convened into Executive Session at 8:12 p.m. to discuss the following:

1. Discuss the duties of council members
2. Discuss the Finance Director position

H. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

1. No action taken
2. Councilmember Gilbert moved to hire Christie Watkins as Finance Director with a salary of \$57,000 with benefits starting after 90 days. Councilmember Williams seconded the motion and it passed 5-0.

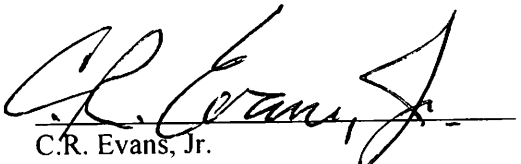
I. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

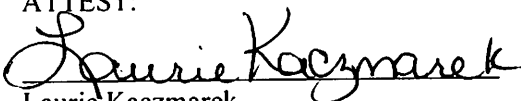
1. Administration Monthly Reports
 - a. City Manager's Report – provided a handout to City Council
 - b. Police Department Report
 - c. Code Compliance/Enforcement Report – handout provided
 - d. Municipal Cemetery Report
 - e. Public Works Department Report
2. Finance Monthly Reports
 - a. Finance Director's Report
 - b. Income Statement
 - c. Expense Approval Report
 - d. Monthly Bank Statement
 - e. Sales Tax History

J. ADJOURNMENT

Motion to adjourn at 10 p.m. It carried 5-0.


 C.R. Evans, Jr.
 Mayor

ATTEST:


 Laurie Kaczmarek
 City Secretary

